

**Treasury Report on Receivables Pilot Group-Meeting Summary**  
**401 14<sup>th</sup> St. SW, Room 107A Washington, DC 20227**  
**November 17, 2004-8:30 am to 11:30 pm**

**Introductions and Welcome**

DMS held the fourth TROR Pilot Group meeting with the Federal agencies on Wednesday, November 17, 2004. Thirteen agency employees attended in person or via conference call representing: Housing and Urban Development/FHA, Education, Agriculture/CFO, Defense Finance and Accounting-and Denver, Railroad Retirement Board, Social Security Administration, and Veterans Affairs.

Tom Kobielus provided the welcoming comments and commenced with a review of the changes proposed for Part I, sections A and B and Part II, Sections A - D from the previous meetings.

**Review of Revised TROR Form with Suggestions**

- For DMIS system enhancements, **bold** the number and dollar amount in Part I, Section A, Line 7.

<b>(7) Ending Balance</b>	<b>80,338,941</b>	<b>310,290,266,922</b>
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- Change the Title of Part I, Section B to “Additional Receivables Data (Information Only)”.
- Remove the term “Total Receivables” from Part I, Section B, Line 1.
- Remove the “Number of Accounts” from Part I, Section B, Line E.

<b>Section B Additional Receivables Data (Information Only)</b>		
(1) Subsets of Ending Balance		
(A) Foreign/Sovereign Government		
(B) State and Local Government		
(C) Rescheduled Debt - Delinquent		
(D) Rescheduled Debt - Non-Delinquent		
(E) Interest & Late Charges		

- Add gray highlight to the system generated balances for Part I, Section C, lines 1 and 2. The number amount in line 1 is not system generated. When upgrading the DMIS system, add a system check to make sure lines 1 and 2 match.

<b>Section C Delinquent Debt</b>		
(1) Total Delinquencies by Age (+)		
(A) 1-90 Days (+)		
(B) 91-180 Days (+)		
(C) 181-365 Days (+)		
(D) 1-2 Years (+)		
(E) 2-6 Years (+)		
(F) 6-10 Years (+)		
(G) Over 10 Years (+)		
(2) Total Delinquencies by Category		
(A) Commercial (+)		
(B) Consumer (+)		
(C) Foreign/Sovereign Government (+)		
(D) State and Local Government (+)		

6. For state and local governments, add further definitions in the revised instruction book for Part I, Sections B and C, on what constitutes state and local governments. Are school boards or housing authority's considered a state or local government institution?
7. For Part II, Section B, Line 2B, Debt Referred to DOJ/Litigation, consider moving to line 1. According to Tricia, it may or may not be eligible for referral to TOP and Cross-Servicing. The lines for litigation were modified to separate debts that were going through litigation through the forbearance or formal appeals process. These debts will be removed in line 1 and not transferred down to lines 2 and 3. Debts that are in litigation for enforced collection may or may not be referred to TOP or Cross-Servicing for collection. Separate lines will be added in lines 2 and 3 to remove debts that are not referred to TOP and Cross-Servicing because they are in litigation for enforced collection.
8. For Part II, Section B, lines 2 and 3, add dotted lines to separate the sections so that the TROR report readers realize that these debts are separate from each other for referral to TOP and Cross-Servicing.
9. For Part II, Section B, after line 1A, add "**Debts Ineligible for TOP and Cross-Servicing (B through F)**" to explain lines 1B through 1F.
10. For Part II, Section B, line 2G, the line was modified to state "Debt Referred to TOP through Cross-Servicing" to note that agencies that refer debts to Cross-Servicing will be able to have the debts referred to TOP, if noted in their agency profile. The instructions need to be made explicit in the revised TROR Instructional Workbook that if an agency refers their debts to Cross-Servicing and approve the use of TOP in the agency profile, they should assume the FMS will refer all of their debts to TOP, with the exception of debts referred with no SSNs. This change will allow agencies to get credit for TOP referrals through Cross-Servicing.
11. For Part II, Section B, line 2C, "Debts without SSNs", examples should be provided in the TROR Instructional Workbook. Also, add a minus sign "(-)" at the end of the line.

Section B Debt Eligible for Referral to Treasury for Offset and Cross-Servicing		
(1) Debt Eligible for Referral to Treasury for Collection		
(A) Delinquent Debt Over 180 Days (including CNC Debts)		
<b>Debts Ineligible for TOP and Cross-Servicing (B through F)</b>		
(B) In Bankruptcy (-)		
(C) Foreign/Sovereign Debt (-)		
(D) In Forbearance or Formal Appeals Process (including Litigation) (-)		
(E) In Foreclosure (-)		
(F) Other - <u>must footnote</u> (+ or -)		
(G) Debt Eligible for Referral to Treasury for Collection		
(2) Debt Eligible for Referral to Treasury for Offset		
(A) Debt Eligible for Referral to Treasury for Collection (from 1G)		
(B) Debt in Litigation for Enforced Collection (-)		
(C) Debt Without SSNs (-)		
(D) <b>Other</b> - <u>must footnote</u> (+ or -)		
(E) Debt Eligible for Referral to Offset by Agency		
(F) Debt Referred to Treasury for Offset (-)		
(G) Debt Referred to TOP through Cross-Servicing (-)		
(H) Balance of Debt Eligible for Referral by the Agency		
(3) Debt Eligible for Referral to Treasury or a Designated Debt Collection Center for Cross-Servicing		
(A) Debt Eligible for Referral to Treasury for Collection (from 1G)		
(B) Debt in Litigation for Enforced Collection (-)		
(C) At PCAs (-)		
(D) Eligible for Internal Offset (-)		
(E) Debt Exempted by Treasury from Cross Servicing (-)		
(F) Debts Returned from Cross Servicing (-)		
(G) <b>Other</b> - <u>must footnote</u> (+ or -)		
(H) Debt Eligible for Referral to Treasury or a Designated Debt Collection Center for Cross-Servicing		
(I) Debt Referred to Treasury or a Designated Debt Collection Center for Cross Servicing (-)		
(J) Balance of Debt Eligible for Referral by the Agency		

12. For Part II, Section D, line 3D, remove the line completely.
13. For last meeting, discuss strategies for review and providing reviews to agency management, OMB and GAO.
14. Discuss future pilot group for DMIS system enhancements at December 15<sup>th</sup> meeting.

### Next Meeting

December 15, 2004, 8:30 am to 1:30 pm  
 Loews L'Enfant Plaza Hotel  
 480 L'Enfant Plaza, SW  
 Washington, DC 20024  
 Phone: 202-484-1000 for reservations  
 Fax: 202-646-4456  
 Sales Fax: 202-646-5060

Meeting Conference Call number 202-927-2255  
 Meeting Conference Code 425500

### Meeting Attendees-TROR Pilot Group-Creditor Agencies

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## **FMS Participants**

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